

**UNIVERSITY OF OREGON**  
**JUNE 24-26, 2019**  
**DAILY SCHEDULE \***

**EMU – CRATER LAKE ROOMS NORTH & SOUTH**

**Monday, June 24<sup>th</sup>**

7:45am – 8:00am	Welcome Address from Management
8:00am – 10:00am	<b>Module 1: Supervision - What Is It?</b>
10:00am – 10:15am	Break
10:15am – 12:00noon	Module 1: Continued
12:00noon – 12:30pm	Lunch
12:30pm – 2:45pm	<b>Module 2: It's More Than Administrivia</b>
2:45pm – 3:00pm	Break
3:00pm – 4:30pm	<b>Module 3: Communication - Let's Talk!</b>

**Tuesday, June 25<sup>th</sup>**

8:00am – 10:00am	Module 3 Continued
10:00am – 10:15am	Break
10:15am – 12:00noon	<b>Module 4: If it Weren't for the People</b>
12:00noon – 12:30pm	Lunch
12:30pm – 2:45pm	Module 4: Continued
2:45pm – 3:00pm	Break
3:00pm – 4:30pm	<b>Module 5: Motivation and Performance</b>

**Wednesday, June 26<sup>th</sup>**

8:00am – 10:00am	Module 5: Continued
10:00am – 10:15am	Break
10:15am – 12:00noon	<b>Module 6: Customer Service Triangle</b>
12:00noon – 12:30pm	Lunch
12:30pm – 2:45pm	<b>Module 7: Leadership – Tools for Success</b>
2:45pm – 3:00pm	Break
3:00pm – 4:15pm	Module 7: Continued
4:15pm – 4:30pm	Conclusion & Certificate Ceremony**
4:30pm – 5:30pm	Tour of Campus Facilities (Optional)

\* Subject to change

\*\* Invitation to senior management as guests to this closing ceremony strongly encouraged