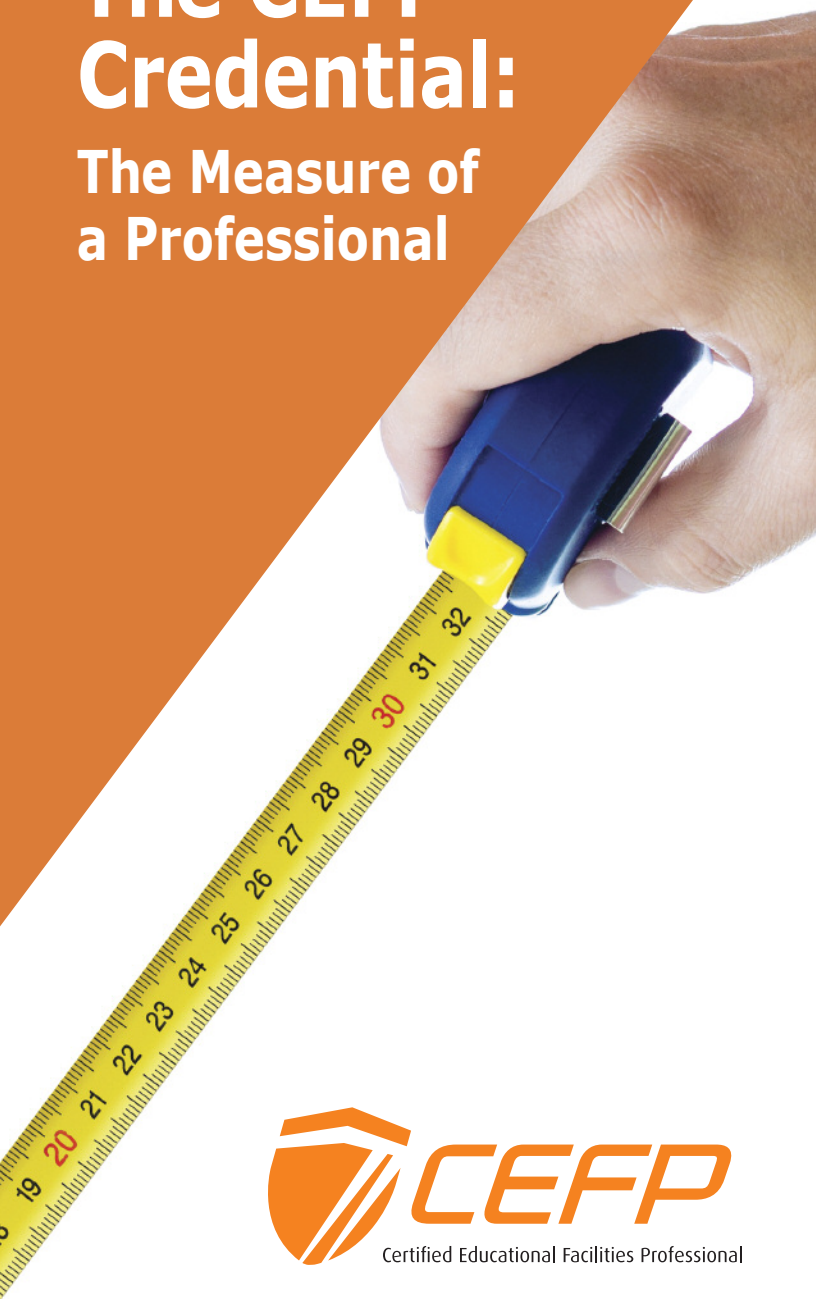


The CEFP Credential:

The Measure of
a Professional



Certified Educational Facilities Professional



CEFP Credential

As the facilities profession becomes more complex, it's critical to demonstrate your well-rounded knowledge of all the systems that make your campus an efficient place to learn, live and work.





The CEFP Credential

APPA's Certified Educational Facilities Professional credential (CEFP) is a certification for those in educational facilities management who want to demonstrate their professional expertise. It is the measure of superior proficiency in the core competencies you deal with every day on the job.

APPA-certified professionals who have earned this respected credential distinguish themselves among their peers. CEFP certificants tell us that while they gained skills that were immediately applicable to their job, the personal validation that comes from this achievement stands out to them—this kind of recognition cannot be measured simply by a job description.

Why CEFP?

Today's facilities professionals face a variety of challenges, such as:

- Aging infrastructure of buildings and utilities
- Expanding workload and expectations
- Reduced resources and skills gaps
- Utilizing space more efficiently

APPA's CEFP certification is the only facilities credential that focuses on your professional development, while encompassing the full multidisciplinary range of facilities management principles and practices.

Professional certification ensures that you are well equipped to meet these challenges and demonstrates your commitment to lifelong learning. Earning your CEFP certification enables you to be competitive among other professionals and more desirable for future leadership positions. You will see the personal return on your investment of time in terms of career development.



"Earning my CEFM has given me a knowledge of and appreciation for all the departments that make up our facilities-management network. Having this holistic knowledge gives me a 360-degree view that helped me grow and advanced my career."

Kimberly Case-Nichols, CEFM
Executive Director of Space & Facilities Management
University of Las Vegas School of Medicine

About APPA

APPA is the association of choice for educational facilities professionals, dedicated to the ongoing evolution of the profession.

APPA's Certification program strengthens and sustains the profession by increasing professional competency through establishing and validating standards for professional practice.

The purpose of APPA's Certification program is to:

- Assure educational institutions of the quality of their facilities-management professionals
- Drive professional development
- Establish standards for professional performance in educational facilities management



1

**Qualify
for the
CEF**

2

**Complete
the online
course**

Qualify for the CEF

If you have at least eight years of combined education and facilities-management experience, you qualify to begin the process! Visit <https://www.appa.org/qualify-for-cefp> to get started right away!

Many APPA regions offer significant prep and testing discounts for their members, so you'll save money while earning this industry-respected certification!

Prepare with Online Learning

Once you qualify, you have access to our state-of-the-art online learning platform. This 13-week preparation course allows you to work at your own pace—when and how it's convenient for you. There's no need to travel or be away from the office!

You'll have 24/7 access to study guides, APPA's Body of Knowledge, flashcards and practice exams. In addition, you'll be able to interact with instructors and industry peers for advice and questions on live webinars. Following this curriculum ensures that you'll be exposed to the entire body of knowledge presented on the exam.

**3**

**Pass
the online
exam**

4

**Earn
the
CEFP**

Pass the CEF Examination

The CEF Examination is administered entirely online. You can take the exam at a test center, at home via webcam or in a campus computer lab with a proctor. You will have four hours to complete 110 multiple-choice questions and several case studies covering:

- General Administration/Leadership
- Operations and Maintenance
- Energy, Utilities & Environmental Stewardship
- Planning, Design & Construction

Lifelong Learning

Once you have earned your CEF, you'll demonstrate your ongoing commitment to professional competence by adding to your skills and knowledge. Every three years, APPA asks you to document this new knowledge before you can renew your certification. There are many ways to do this—working in facilities management; attending professional conferences, workshops or webinars; serving on boards and committees; teaching; and publishing articles. You can see a full list of approved activities on our website at [**www.appa.org/certification**](http://www.appa.org/certification).



Certified Educational Facilities Professional



Do you and your staff measure up?

Visit appa.org for complete information on
how you can add the CEFP certification to
your professional toolbox.



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