



**2018-2019 Executive Committee Meeting**

**Friday, July 12, 2019**

*(Time: 12:30 pm – 4:30 pm EST)*

*(Location: Tower Court D, 2<sup>nd</sup> Floor, Sheraton Hotel)*

**FINAL AGENDA**

- I. WELCOME TO DENVER & THE APPA 2019 ANNUAL CONFERENCE.....GUCKERT
- II. PRESIDENT’S ITEMS.....GUCKERT
  - 1. *A YEAR-IN-REVIEW – THE FOUNDATIONAL WORK IN SUPPORT OF THE STRATEGIC PLAN*
  - 2. *STRATEGIC THINKING/ MINDSET – GENERAL DISCUSSION ON WHY DIFFERENT TYPES OF CHANGE, CULTURE, AND INTEGRATED STRATEGIC THINKING BY THE EXECUTIVE COMMITTEE & BOARD*
  - 3. *GOVERNANCE STUDY – UPDATE ON WORK ACCOMPLISHMENTS TO DATE; PLANNED INTERVIEWS WITH REMAINING BOARD MEMBERS (OUTGOING AND INCOMING) ON SUNDAY; GENERAL TIMELINE; AND PLANNED ENGAGEMENT OF BOTH BOARDS AND REGIONS THEREAFTER)*
  - 4. *STRATEGIC DISCUSSION NEW BPR FOR A TECHNOLOGY STRATEGY TASK FORCE (SEE BPR FOR DETAILS)*
  - 5. *ASHRAE PARTNERSHIP – DISCUSS UNIQUE OPPORTUNITY WITH DARRY BOYCE AS ASHRAE’S NEW PRESIDENT; PROVIDE EXAMPLES OF ITEMS FOR AN INTEGRATED, PLANNED APPROACH FROM ALL COMMITTEES (DAVE HANDWORK TO TAKE THE LEAD ON THIS DISCUSSION)*
- III. DEEP-DIVE DISCUSSION ON VPs COMMITTEES’ REPOSITIONING & ASSOCIATED WORK PLANS - ACCOMPLISHMENTS TO DATE; COMMITMENT TO THE REALIGNMENT; PROPOSED REVISIONS; RESOURCING NEEDED; IDENTIFY ALIGNMENT STRATEGIES AGAINST THE 4 PILLARS OF THE STRATEGIC PLAN (NOTE: ATTACHMENTS IN BOARD HANDBOOK FOR THESE DOCUMENTS)
  - 1. INFORMATION & COMMUNICATIONS.....HANDWORK
  - 2. PROFESSIONAL AFFAIRS.....BOLLMAN
  - 3. MEMBER & COMMUNITY ENGAGEMENT..... GUERRERO
  - 4. PROFESSIONAL DEVELOPMENT .....CLARK
- IV. Engagement Actions from Chair & Vice Chair for Regional Reps.....Ichsan/ Hadden
  - a. *Targeted action items from regional representatives conference calls*
  - b. *Use the “Core & Context” decision model (i.e., determining what is not mission critical nor differentiating) to identify opportunities for standardization of APPA services and systems with the regions*
- V. PRESIDENT-ELECT.....MANLET
  - a. *DISCUSS THE FRAMEWORK FOR “CULTIVATING COMMUNITY” DURING THE TWO BOARD MEETINGS*
  - b. *PROVIDE ADDITIONAL REMARKS, AS DESIRED*
- VI. IMMEDIATE PAST PRESIDENT.....KOPACH
  - a. *UPDATE ON WEBINARS – TOPICS, CALENDAR, ETC.*
  - b. *BUSINESS PARTNER ADVISORY COMMITTEE - UPDATE*

c. *PROVIDE ADDITIONAL REMARKS, AS DESIRED*

**VII. FINANCE.....BARTHOLOMEW/ GUERRERO/ MEDLIN**

1. *PRESENTATION OF AUDIT FOR FY2018-2019 FINANCIAL STATEMENTS AS OF MARCH 31, 2019 BY  
CLA'S LEAD AUDITOR, NAT BARTHOLOMEW  
(NOTE: REMAINS A DRAFT UNTIL ACCEPTED BY THE EXECUTIVE COMMITTEE AS A RESULT OF THE  
LEAD AUDITOR'S PRESENTATION)*
2. *UPDATE ON FY2019-2020 FINANCIAL STATEMENTS AS OF END MAY 31, 2019  
(NOTE: STATEMENTS OF FINANCIAL POSITION AND PROGRAM ACTIVITIES, RESPECTIVELY)*

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

**X. ADJOURN**