



A Message from UNLV School of Medicine Space and Facilities

Dear Colleagues,

I am writing to let you know our Shared Services Space and Facilities team are standing strong to support our essential business operations. Our number one goal is to ensure we provide the best service to all members of our medical campus community. In collaboration with our peers and leadership, here are some measures our Shared Services Facilities team has taken to help prevent the spread of COVID-19 in our organization.

Facilities activities

- **Plexi-Glass Barriers** (commonly referred to as sneeze or cough guards) - We are working with Elevation 3-D to install plexi-glass barriers at the check in / check out areas of all UNLV Medicine clinics. 1707 W. Charleston clinic installations were completed on April 15th and the remaining clinic installations will be completed on April 23rd.
- **Social Distance Configuration**- We are receiving work requests to relocate staff or reconfigure spaces to ensure the social distance practice of six feet is implemented. We are beginning to reach out to respective departments prior to “return to campus” to evaluate each department’s physical environment in prep for configuration requirements that will need to be made so we can safely phase staff and students back on campus.
- **Space Conversions** – Convert spaces to isolation/sick and telemedicine exam spaces.
- **Curbside Clinic** – Provide continuous onsite facility support including opening and closing down the site with the clinic team, managing generators, site logistics, security, cleaning and essentially anything required to support the hardworking clinical and operations teams.
- **Cleaning Practices** – Continually communicating with all of our business property owners/landlords and cleaning vendors to ensure cleaning protocols are following CDC guidelines.

Protect yourself and others – This is everyone’s responsibility

- Wash your hands often.
- Practice six foot social distancing at work and in all public places.
- Clean and disinfect your surrounding touch surfaces: tables, doorknobs, light switches, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.
- Establish routine cleaning with your teams and colleagues to disinfect frequently touched surfaces.

CDC Resources for Coronavirus Disease 2019 (COVID-19)

[CDC - Cleaning and Disinfecting Your Facility](#)

[CDC - Outpatient and Ambulatory Care Settings - Guidance](#)

[CDC - Interim Guidance for Administrators of US Institutions of Higher Education](#)

[CDC - Frequently Asked Questions](#)