

	Strategy	Committee Recommendation	Challenges/Decision Points	Plan	Action Items	Functional Area(s)	Lead(s)	Plan Due Date	Approval Due Date	Implementation Due Date
Signage	Entrance Signage	*Entrance signage is required for every exterior campus entrance door.		*Install laminated signs at each exterior entrance to Storrs and regional doors	*Plan is in progress, targeted completion of June 5th.	Facilities Operations	Aris Ristau Eric Kruger	complete	n/a	5-Jun
	Classroom Signage	*Develop standard signage for each classroom to accept custom classroom diagrams with revised capacity based on 6' social distancing	*Will the signage be sufficient or do we need to consider physically re-arranging/marking furniture? Recommendation that the signage will be sufficient with good communication and expectations for faculty and students.	*Maria Groza is working on a plan for classroom signage, package including capacity and layout *Andy Kelly is working on a custom sign style that will accept an 8.5*11 laminated classroom diagram	*Signage package to be approved by EPG *Hang signs at each classroom entrance (signs can be hung prior to completion of diagrams)	UPDC and Facilities Operations	Andy Kelly Maria Groza	5-Jun	12-Jun	14-Aug
	Directional Signage	*Directional signage is being used in grocery stores, etc. to promote social distancing.		*Maria Groza is working on a plan for directional signage	*Need concept approval of committee recommendations. Is it necessary? *Plan needs to be finalized *Implementation strategy needs to be developed if approved	UPDC and Facilities Operations	Andy Kelly Maria Groza	5-Jun	12-Jun	14-Aug
Extra Cleaning/Disinfecting	Residential - Regular cleaning in suites and apartments	*Guidance states "regular" cleaning. We are recommending weekly cleaning of suites and apartments bathrooms. *Weekly labor cost for cleaning residential suites (all) once per week is targeted at \$2407/wk *Weekly labor cost for cleaning residential apartments (all) once per week is targeted at \$3270/wk	*Significant coordination needed with Residential Life, Facilities, and Student body *Weekly cost of \$5667/wk.	*needs to be created	*Develop a plan and weekly schedule for cleaning suite and apartment style bathrooms *Need concept approval of committee recommendations.	Facilities, ResLife	James Albuquerque Shawn Lappen Pam Schipani or delegate	5-Jun	12-Jun	8/14/2020 *pilot program earlier
	Residential - Regular cleaning in traditional-style bathrooms	*Guidance states, "Multi-stall communal bathroom bathrooms should be fully cleaned/disinfected by housekeeping staff a minimum of once daily, using products that meet EPA's criteria for use against SARS-CoV-2. " *We can accomplish this with existing resources	*none	*With existing resources, Facilities will disinfect touch points in common areas and bathrooms twice per day in residential areas.	*none	Facilities	James Albuquerque Shawn Lappen	complete	n/a	currently in progress
	Residential - Weekend cleaning in traditional-style bathrooms	*Weekly labor cost for weekend residential bathroom disinfection is targeted at \$8500/wk.	*Would need union support to ensure OT coverage by NP2 staff *weekly cost of \$8500/wk.	*Facilities will schedule (12) FTE's per weekend day, total of 180 hours/wk to disinfect traditional bathrooms in residential areas.	* Need concept approval of committee recommendations.	Facilities	James Albuquerque Shawn Lappen	complete	12-Jun	14-Aug
	Classroom Cleaning	*Currently no additional disinfection in classrooms is planned. Target is to provide disposable wipes outside of every classroom for individuals to disinfect between classes. Bathroom and common area touch points will be disinfected twice daily.	*Estimated cost to disinfect classrooms daily is \$11,500/wk		*Need concept approval of committee recommendations.	Facilities	Aris Ristau	n/a	12-Jun	14-Aug
	General Cleaning	*Plan is to disinfect bathroom and common area touch points twice daily campus wide. This does not include individual offices and cubicles. *Need to add 10 FTE to keep pace with additional disinfection and cleaning expectations in academic/administrative areas *Currently servicing only areas approved by OVPR office and essential areas *Note that twice daily disinfection times vary by building	*If we are planning to do a staggered return to work for non-research folks, we will need to consider a tracking mechanism for targeted disinfection services.	*Disinfect bathroom and common area touch points twice daily campus wide. This does not include offices and cubicles.	*Need concept approval of committee recommendations. *Need strategy for tracking a phased non-research faculty/staff return	Facilities	Aris Ristau		12-Jun	currently in progress
Testing	Student facing staff and faculty	*Guidance states that all student-facing staff and faculty will require a test. As we begin to explore pilot programs for students returning to campus, we will need to test a lot of faculty and staff.	*test availability		*determine test availability and process for testing faculty and staff	OEM	Suzanne Onorato Bill Shea	5-Jun		
Transportation and Parking	Transportation and Parking	*Disinfection, physical barriers, signage, routes need to be developed for bussing system	*All decisions made by independent committees have an impact on transportation and parking	*Plan to be developed	*develop a plan	Facilities, UPDC	Dwight Atherton Sean Vasington	5-Jun	12-Jun	14-Aug

**COVID Protections**

Hand Sanitizer	<p>*Long-term goal is to have hand sanitizer dispensers available at entrances for all buildings, and entrances for classrooms, stocked by Facilities. Dispensers should begin arriving week of 6/1 and will arrive in batches. Phase 1 install includes 1 entrance per building, targeting entrances that have automatic door. Phase 2 install includes registrar controlled classrooms. Phase 3 install includes additional building entrances and non-registrar controlled classrooms.</p> <p>*Currently using personal use hand sanitizer to essential employees and researchers approved by OVPR to meet the requirement. Once dispensers are installed campus-wide, recommendation is to stop distributing personal use hand sanitizer.</p> <p>*1 FTE needed for keeping sanitizer stocked</p>	<p>*decision point - okay to stop distribution of personal use hand sanitizer once campus-wide dispensers are installed?</p> <p>*challenge - not confident in supply chain of dispensers and hand sanitizer</p>	*plan established	<p>*Need concept approval of committee recommendations</p> <p>*need to install sanitizer stations</p>	Facilities	Andy Kelly Nate Bedard	complete	12-Jun	14-Aug
Disposable Wipes	<p>*Ordered 4500 bucket dispensers and 6000 cases of refills (4 rolls per case) to be placed in all classrooms, and all bathrooms on campuses. Delivery estimated for late July/Early August</p> <p>*Requested confirmation of supply chain of 1000 cases/month to keep up with demand</p> <p>*2 FTE needed to keep disposable wipes stocked</p>	<p>*challenge - very limited confidence on supply chain.</p> <p>*decision point - number of disposable wipe locations in each bathroom (1 per bathroom? 1 each for sinks, showers, toilets?). Is the same true if we substitute spray bottle?</p> <p>*decision point - need firm decision from EPG on whether or not spray bottles meet the state's requirement for "disposable wipes" if wipes do not arrive</p>		<p>*need decision from EPG on whether or not spray bottles meet the state's requirement for "disposable wipes"</p>	Facilities	Shawn Lappen James Albuquerque		12-Jun	14-Aug
Face Coverings	<p>*Face coverings should be provided for any staff or faculty who are returning to work at the University. There are 70k cloth masks on order. Once the order of cloth masks has been distributed, Facilities will still be asked to distribute paper masks as needed but the quantity is expected to be much lower.</p>			<p>*need to develop guidelines for distributing cloth masks</p> <p>*need to develop guidelines for distributing paper masks once the cloth masks have been distributed. Currently we are distributing paper masks to all within reason</p>	Facilities	Andy Kelly Shawn White	5-Jun	12-Jun	14-Aug
Plexi-Glass Barriers	<p>*Plexiglass barriers should be installed in retail locations that will open, and areas that cannot accommodate alternative strategies for doing face to face business.</p>		<p>*Requests for plexiglass barriers should be put in as a work order through Facilities. If the requests for Plexiglas barriers are for retail point of sale, reception desk, or information desks that must be open (i.e. a function that cannot be performed by telecommuting) we will provide an estimate for the installation and install the barrier once approved by the requesting department. If the request is not for one of these applications, then after a discussion with the requestor, the phase should be CANCELLED in AIM with a note that the application does not meet University guidelines. If the requestor/department is adamant about having a protective shield for one or more of their employees, then we should recommend that they purchase portable Plexiglas counter shields from a vendor.</p>	<p>*Need concept approval of committee recommendations.</p>	Facilities	Eric Kruger	n/a	12-Jun	ongoing