



To: Kelly Ostergrant, Credentialing Coordinator

RE: Proof of Attendance

This letter will serve as proof of attendance for \_\_\_\_\_  
First Name Last Name

having attended \_\_\_\_\_ on \_\_\_\_\_  
Title of Course/Conference Date of Course/Conference

for the purpose of CEFP Recertification with APPA: Leadership in Educational Facilities.

Sincerely,

\_\_\_\_\_  
Signature (Trainer/Director)

\_\_\_\_\_  
Print Name Today's Date