

APPA Recertification Activity Chart

When submitting points for recertification, you must submit proof of attendance. If you are selected to be audited, more documentation may be required in order for your points to be approved.

NOTE: This QAC has been revised to use the word "points" instead of "APPA Units" as a measurement tool. Previous APPA Units earned can be considered as points and are equal in value for the purpose of recertification. For example, 1 APPA Unit equals .1 CEU or 1 point.

Experience/Employment		
Activity		Points
Employment	Full-time practicing facility management professional	10 points per year
	Part-time practicing facility management professional	5 points per year
Education		Minimum of 40 points required from this category
Activity		Points
College courses	Enrollment in a facility management related course at a degree granting institution	3 hour course = 30 points 4 hour course = 40 points
	APPA Specific	Attendance at an APPA International Conference (APPA Virtual Summit) 16 points each conference Attendance at APPA regional conference 15 points Attendance at APPA chapter/state conference 10 points Earn Certified Facility Manager (CFM) Credential 30 Points APPA trainings (week long events) e.g. APPA U: Institute, Leadership Academy, Supervisor's Toolkit, etc. 30 points per week/track Professional competency programs (In person or online) e.g. webinars, Town Halls, seminars, workshops, technical training, lunch and learns, seminars, etc. 1 point per educational contact hour APPA Facilities Symposium 16 points each offering Thought Leaders Symposium 10 points per session APPA T3 (Targeted Technical Topics) 12 points
Non-APPA related	Non-APPA conference attendance directly related to the facility management profession	15 points
	Professional competency programs (In person or online) e.g. seminars, workshops, technical training, lunch and learns, annual safety training, other annual training at your institution, etc.	1 point per educational contact hour
In all cases above, education must align with the APPA Body of Knowledge to be approved.		
Leadership		
Activity		Points
Teach/Consult/Train	Full-time facilities management consultant	10 points per year
	Serving as a mentor or mentree	5 points per year
	Faculty/session presenter for one (1) professional competency program (e.g. APPA International, region, state/chapter conference, APPA webinar, Town Hall, APPA Institute, or at your institution)	5 points per program
	Faculty/session presenter for a week long program (e.g. Leadership Academy, Supervisor Toolkit, or at your institution)	10 points per program
	Serving as a Customized Interactive Learning facilitator for APPA	5 points per lead on webinar
	Recruit someone to register and take the CEFP Course	1 point per person recruited
	Instructor in a college/university facility management program	10 points per year
Member/Officer	Serve as evaluator for Facilities Management Evaluation Program (FMEP)	20 points per team
	Holding an elected office within APPA or an APPA region, state/chapter or at your institution.	10 points per role per year
Non-APPA related	Committee member of an APPA International, regional or chapter/state or at your institution.	5 points per committee per year
	Session presenter at a non-APPA event or conference directly related to the facility management profession (e.g. webinars, annual trainings at your institution, etc)	5 points per program
Research/Publication		
Activity		Points
Awards/Performance	Individual APPA Award Recipient	5 points per award
	FMEP	15 points per visit
	Complete the FPI (Facilities Performance indicators) survey on behalf of your institution	5 points per FPI survey cycle participation/10 points per survey administrator
Author/Research	Published article in any Facilities Management related magazine or journal	5 points per article
	Author a BOK Body of Knowledge) chapter	10 points per BOK chapter
	Author/Co-Author a book (e-book or printed) for the APPA membership	20 points per book
	Complete a CFaR (Center for Facilities Research) project	10 points per CFaR project